



I Name

The name of the Society shall be THE SOCIETY OF SCOTTISH ARTISTS

II Object

To promote the contemporary arts in Scotland by increasing audience and widening access

To provide exhibition opportunities for members

To provide educational projects to encourage a wider understanding and appreciation of contemporary art.

To work under a policy of equal opportunities, access and inclusion.

III Classes of Membership

The Society shall consist of the following classes of members:

Honorary Members

Artist Members

Professional Members

Student Members

Graduate Members

IV Honorary Members

Honorary members shall be persons elected by the Council in recognition of their services to Art. They shall pay no fees or subscriptions and shall have no rights or liabilities in connection with the Society. All past Presidents, Administrators and Treasurers of the Society shall be awarded Honorary Life membership. (for privileges, see Rules XVIII and XLI)

V Professional Members

Professional members should be artists who practise professionally one or more branches of the Visual Arts and are elected annually by a Professional Members Selection Committee.

VI Artist Members

All practising artists shall be eligible to join as Artist members.

VIa Student Members

Any student currently undertaking full time study in any art and design discipline is eligible for SSA Student Membership.

VIb Graduate Members

Graduate Membership is open to all recent graduates who have completed studies in art or a related discipline within the last 2 years.

VIc Associate Members

Membership is open to anyone who wishes to support the Society and keep up to date with news. This membership is also suited to curators, gallerists, educators and those with a professional interest in contemporary art in Scotland.

VII Members' vested rights

All Right and Interest in the Society and the property thereof shall be vested in the Members, Professional, Artist, Student, Graduate, and Associate (hereinafter called simply "Members"); but should anyone cease to

be a Member, by death, resignation or otherwise, neither he nor his representatives or assignees shall have any right, title, claim or demand upon, or interest in, the property or funds of the Society.

VIII Liability of Members

A Member shall pay an Annual Subscription, and shall be bound to contribute to the assets of the Society in the event of the same being wound up during the time he is a Member, or within one year afterwards, for payment of the debts and liabilities of the Society contracted before the time at which he ceased to be a Member and of the costs, charges and expenses of winding up the same.

GOVERNMENT

IX Management of Society and Quorum

The government of the Society and the management of its affairs and property, except so far as deputed to its officers by any of the laws of the Society, shall be vested in the Members, who meet and decide in General Meeting, under the laws in force for the time being; and the acts and votes of such meetings shall have the same effect as if every member of the Society was a party assenting thereto. But no General Meeting shall have power to act, elect, vote or transact business, unless at least twenty Members are present.

X Office Bearers

The Office Bearers of the Society shall consist of an Honorary President and Honorary Vice-President; and a President who shall be the Chairman of the Council and who must be a Professional Member.

The Office Bearers may delegate to any one of their own number or to such persons they think appropriate, such powers, tasks or roles as they may think fit.

The Office Bearers, may with the approval of Council engage and remunerate any person on an employed or self employed basis, and on such terms as may be agreed with that person or individual, to attend to particular tasks or roles

The Office Bearers will always ensure that the person so appointed will report to and be responsible to one or more of them, and as appropriate the Administrator and/or the Treasurer, under such arrangements as the Office Bearers and Council may approve from time to time.

XI (1) Formation of Council

The ordinary management of the affairs of the Society shall be conducted by the President and a Council consisting of up to eleven members, eight Professional and three Ordinary.

(2) Vacancies in Office Bearers etc

Any vacancy occurring during any year in the list of Office Bearers or Council may be filled up by the Council and the member so appointed shall hold office for the unexpired term of the person whom he succeeds and would then be eligible for formal election to the office.

(3) Sub-Committees

The Council shall have power to appoint sub-committees, who shall only have power to make recommendations to the Council.

(4) Co-opt of Members to Council

The Council is further empowered to co-opt onto Council or onto a sub-committee a Member or Members of any category. The Council may also co-opt a non-member with appropriate professional experience to advise the sub-committee or Council. Any such co-opted person shall act in a special advisory capacity and shall have no voting rights.

XII Administrator's and Treasurer's duties

Administrator's duties

There shall be an Administrator, who will only be an employee of the Society if the Office Bearers specifically agree to that. The Administrator may act as Treasurer, if the Council so agrees.

He/she shall not be a Member of the Society. The Administrator shall conduct the business of the Society under the direction of the Council and shall keep all the necessary books, correspondence and records. The Office Bearers under Clause X may appoint a person to attend to administrative tasks or roles.

The Administrator may be eligible for remuneration for work undertaken for the Society and/or for reimbursement of reasonable expenses incurred during the conduct of his/her duties. The Council may annually review the level of remuneration and in doing so the Council should ensure that the Administrator is remunerated at a fair level for the work carried out bearing in mind the basis agreed on which the services will be provided by the position holder. Where exceptional additional projects occur, then additional payments should be agreed.

The Administrator shall normally be required to be in attendance at any meetings of the Council but is empowered in his/her absence to appoint a deputy.

Treasurer's duties

There shall be a Treasurer, who will only be an employee of the Society if the Office Bearers specifically agree to that and intimate it to the person who is. The Treasurer may act as Administrator if the Council so agrees.

The Treasurer will be responsible for the financial transactions of the Society and shall be responsible for and may carry out this work subject to such directions as the Council may give from time to time. The Office Bearers under Clause X may appoint a person to attend to administrative tasks or roles.

The Treasurer may be eligible for remuneration for work undertaken for the Society and/or for reimbursement of reasonable expenses incurred during the conduct of his/her duties.

The Council may annually review the level of remuneration and in doing so the Council should ensure that the Treasurer is remunerated at a fair level for the work carried out bearing in mind the basis agreed on which the services will be provided by the position holder. Where exceptional additional projects occur, then additional payments should be agreed."

XVI (1) Annual General Meetings

An Annual General Meeting of the Society shall be held at a date fixed by the Council, when the Office Bearers and any new members of Council for the ensuing year shall be elected and other business transacted to be mentioned hereinafter.

(2) Tenure of Office Bearer

The Office Bearers shall hold Office for three years or until such times as he or she decides to end that tenure.

(5) Postal/ Electronic Ballot

In an election of any Office Bearer or Members of the Council, voting may, at the discretion of the Council, be conducted by postal or electronic ballot prior to the Annual General Meeting; and in the event ballot forms will be sent by the Administrator to the members at least seven days before such meeting and the completed papers /email forms must be with the Administrator at least twenty four hours prior to such meeting.

XV Special General Meetings

Special General Meetings may be called by the President whenever the business of the Society may seem to require it. The President shall be bound, on the written requisition of any eight or more Members, to call a General Meeting, and to instruct the Administrator to intimate the place and date thereof and the purpose of

the meeting by circular to each Member; and the Administrator shall give intimation accordingly. In the event of failure by the President to give such intimation within ten days after receipt of such requisition, such eight Members may call a Special General Meeting themselves by circular in similar terms.

XVI Extraordinary Meetings

Extraordinary meetings may be held, in the proceedings of which Members of all categories may take part. The findings of such meetings shall be regarded as a recommendation to Council.

XVII Notice of Motions

All notices of motions relating to Alterations of Constitutional Laws or Regulations shall be given in writing or electronically to the Administrator at least fourteen days before a General Meeting.

XVIII Notice of Meetings

Notices of General Meetings must be posted by the Administrator to Members at least seven days before the date of the proposed General Meeting and must contain notice of all motions to be moved and all known business to be transacted thereat.

XIX Motions passed to become Law

Motions thus intimated, if passed at the General Meeting shall thereupon become law.

XX Notice to Members of Alteration

The Administrator shall give notice to all Members of any change of or addition to the Constitution, Laws or Regulations.

XXI Method of voting

All votes at a General or Council Meeting shall be taken by a show of hands, except where otherwise provided by special law. A majority of Members present at any meeting may determine to take any particular vote by ballot.

XXII Chairman's vote

The Chairman at any meeting shall have a casting as well as a deliberative vote.

XXIII Election to Professional Membership

All Artist members who have been so for a minimum of two years and have exhibited in two SSA exhibitions, shall be eligible for consideration as Professional members. A date and guidelines for submission of material for those who wish to be so considered shall be set by the Council and this information circulated to the Membership no less than one month in advance of the deadline. Professional Members of the Council and an invited or elected cohort from the wider professional membership shall decide on a date and venue for the election to take place and shall be wholly responsible for electing new Professional members.

Only Professional members are entitled to put the letters SSA after their name.

XXV New Members

A copy of the constitution shall be available from the Administrator on request.

XXVI Obnoxious Members

Any member who is considered to have become obnoxious to the Society, may be expelled by the vote, to be taken by a ballot, of three fourths of the Members voting at a General Meeting

XXVII Dissolution of the Society

The Society cannot be dissolved except with the consent, in writing, of three fourths of the Members.

XXVIII Constitution, Laws etc

The Constitution and Laws of the Society shall be made available for the use of the Members online via the SSA Website and by special request in printed form.

FINANCIAL

XXIV Entrance Fee: Annual Subscriptions

Professional Members shall pay an annual Subscription of £50 (rate applied as of 2002)

Artist Members shall pay an annual Subscription of £40 (rate applied as of 2002)

Student Members shall pay an annual Subscription of £10 (rate applied as of 2012)

Graduate Members shall pay an annual Subscription of £20 (rate applies as of 2018)

Associate Members shall pay an annual Subscription of £20 (rate applies as of 2018)

No person shall have any privilege as a Member of the Society until such subscription money has been paid. In the event of an Annual General Meeting wishing to review the subscriptions payable by any section of the membership of the Society, such a meeting shall be obliged to consider all subscriptions and payments due in terms of this clause at the same time.

Members are able to make payment of the Annual Subscription amount by paying at time of signing up or at renewal.

XXV Financial Year

The financial year shall begin on 1st July

XXVI (1) Operation of the Bank Account

The Council will authorise what Bank Accounts will be kept in the name of the Society and the mode of operation on them.

(2) Verification of Accounts

The SSA shall appoint a person to verify and check that the SSA accounts produced by the Treasurer are appropriate, accurate and a fair reflection of the financial transactions of the Society presented in an appropriate manner, particularly with regard to its status as a Scottish charity. The appointee shall be eligible for remuneration for work undertaken for the Society and/or for reimbursement of reasonable expenses incurred during the conduct of his/her duties.”

XXVII Expenses and remuneration to Office Bearers

All members of Council shall be entitled to reimbursement of all reasonable travel expenses to attend SSA meetings or in the conduct of SSA business. All members of Selection, Hanging and Arranging and Professional Members Committees shall be entitled to reimbursement of reasonable travel expenses incurred in the execution of their committee duties.

Any member undertaking work connected with special SSA projects where funding has been obtained from outside sources, shall be entitled to fair and agreed remuneration for this work. This shall also apply to members of Council and to the President or any Office Bearers.

XXVIII

Should any member of the SSA, including the President or any member of the SSA council, wish to undertake activities or research into projects etc. for which they would like the SSA to be financially responsible, should the anticipated expense exceed the amount of £150, the member must make a formal written or electronic application to Council for approval of undertaking such activities. The application must include a budget and details of benefits to be gained by the SSA from its support of such activities. No expense beyond the base figure of £150 will be covered by the SSA without such application and approval by the SSA President and Council. Any figure requested below £150 shall be made verbally to and considered at SSA Council meetings and voted on accordingly.

EXHIBITIONS

XXVII Powers by Council to arrange Exhibitions etc.

The holding of Exhibitions, banquets, concerts, lectures etc. shall be arranged by the Council who shall have power to make byelaws for their management, and to contribute out of the funds of the Society towards the expenses of the same.

XXVIII Intimation of Exhibitions etc

The Administrator shall, as early as possible, give intimation by electronic circular to each Member of the dates fixed as (1) Sending in day, (2) Collection day(s) for work not selected, (3) The opening of the exhibition and (4) the close of the exhibition and day(s) for collection of hung work. All members must abide by these dates and should work not be collected on the appointed days then Council has the right to dispose of it as it thinks fit.

XXIX Selection Committee

There shall be an elected Selection Committee consisting of five Professional Members including the President of the Society and two ordinary Members.

They shall have full powers of accepting or rejecting all works sent for exhibition, except those works specially invited by the Council

XXX Hanging and Arranging Committee

There shall be an elected Hanging and Arranging Committee consisting of six Professional members including the President and two ordinary Members.

The Hanging and Arranging Committee shall, on the completion of their work, hand over the Exhibition to the charge of the Council, who shall have power only to make recommendations to the said Committee, but not power to reject any of the works, nor to introduce any other exhibits.

The Council shall thereafter be responsible for the conduct of the Exhibition. The Council shall have power, if the Council deems fit, to invite a donation of such sum as it may from time to time decide, in respect of each work placed. The Hanging and Arranging Committee shall retain the right to reject any work previously selected if it agrees that a work is unsound, detrimental or in any way unsuitable for exhibition.

MEMBERS PRIVILEGES IN RELATION TO THE ANNUAL EXHIBITION

XXXI

Professional Members can submit up to four pieces of work to the Annual Exhibition free of charge, this is included as part of their membership. Work selected for the exhibition will be subject to an administration fee of £5 per work for Professional Members. Professional Members will be charged a reduced commission rate of 35% on the sale price of all work sold in the Annual Exhibition. Professional Members will receive an invitation to the Private View and can visit the exhibition as many times as they wish free of charge.

XXXII

Artist Members can submit up to three pieces of work to the Annual Exhibition free of charge, this is included as part of their membership. Work selected for the exhibition will be subject to an administration fee of £5 per work for Artist Members. Artist Members will be charged a commission of 40% on the sale price of all work sold in the exhibition. Artist Members will receive an invitation to the Private View and can visit the exhibition as many times as they wish free of charge.

XXXIII

Honorary Members shall receive an invitation to the Private View and can visit the exhibition as many times as they wish free of charge.

XXXIV

Graduate and Student Members can submit up to three pieces of work to the Annual Exhibition free of charge, this is included as part of their membership. Work selected for the exhibition will be subject to an

administration fee of £5 per work for Graduate and Student Members. Graduate and Student and non-members will be charged a commission of 40% on the sale price of all work sold in the exhibition. Each Graduate and Student Member will receive an invitation to the Private View and can visit the exhibition as many times as they wish free of charge.

XXXV

Non-members of the Society are invited to submit up to three pieces of work and pay a submission fee of £15.00 per artwork submitted to the Annual Exhibition. This amount may be reviewed by Council and altered at any time. Successful selected work will be required to pay an extra £15 hanging fee per work. No such submission fees are asked for from Honorary, Professional, Artist, Graduate and Student members. Non-members will be charged a commission of 40% on the sale price of all work sold in the Annual Exhibition.

All activities of the Society of Scottish Artists are carried out according to our Equal Opportunities policy: -

The Society of Scottish Artists believes that equality of opportunity should be a guiding principle in all of its activities. The Society is actively working towards the elimination of Policies and Practices which discriminate. It is opposed to any form of discriminatory practices on grounds including

- gender
- marital status
- religious belief
- disability
- race
- ethnic origin
- colour
- nationality
- political belief
- sexual orientation
- socio-economic status
- age

We are actively working towards the elimination of all discriminatory practices and will develop training and monitoring strategies to ensure that the Policy is embedded in all Society activities, in the projects we undertake and in the organisations with which we collaborate.

President: _____Olivia Turner & Jamie McAteer_____

Administrator: __Lindsay Howarth_____

Date: __26 January 2021_____